



**TOSHIBA**

# MFD COLLABORATION

SHARING THE ADDRESS BOOK



This document covers the following models

e-BRIDGE Next Series III
<p>Colour e-STUDIO</p> <p>2020AC / 2525AC / 3025AC / 3525AC / 4525AC / 5525AC / 6525AC</p> <p>Mono e-STUDIO</p> <p>2528A / 5525A / 6528A</p>
e-BRIDGE Next Series II
<p>Colour e-STUDIO</p> <p>2010AC / 2515AC / 3015AC / 3515AC / 4515AC / 5015AC / 5516AC / 6516AC / 7516AC / 330AC / 400AC</p> <p>Mono e-STUDIO</p> <p>2518A / 5518A / 7518A / 8518A</p>
e-BRIDGE Next Series I
<p>Colour e-STUDIO</p> <p>2000AC / 2505AC / 3005AC / 3505AC / 4505AC / 5005AC / 5506AC / 6506AC / 7506AC</p> <p>Mono e-STUDIO</p> <p>2508A / 3508A / 4508A 3508LP / 4508LP / 5508A / 7508A / 8508A</p>

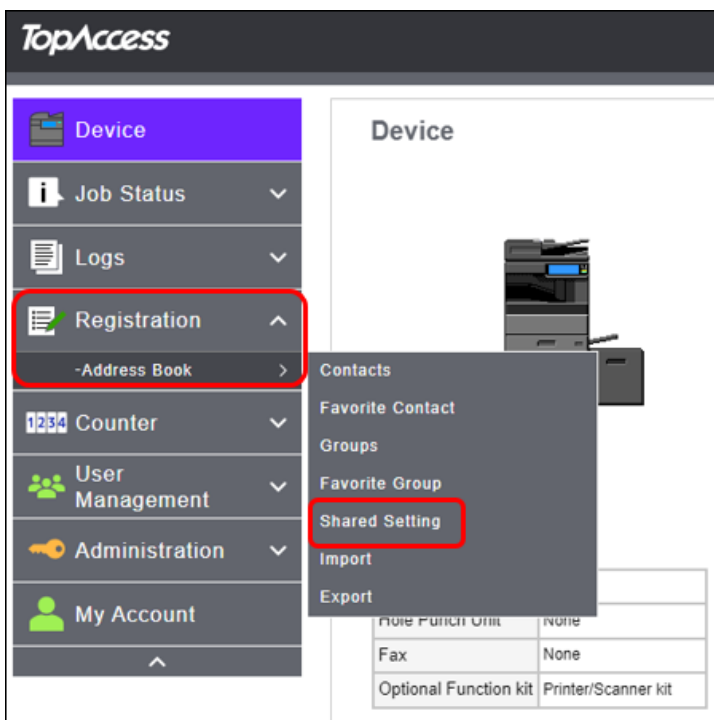
## Procedure

1. Open a Web Browser, and input printers IP address in the URL field. Click on login on the top right of the screen Login with “admin” and Password “123456”



The image shows the TopAccess login interface. At the top is the 'TopAccess' logo. Below it, the text 'Login with your TopAccess User Name and Password.' is displayed. There are two input fields: 'User Name' and 'Password', both with a red rectangular highlight around them. Below the fields is a 'Login' button.

2. Click on “Registration” → “Address Book” → “Shared Setting”



- On the Primary MFD under "Shared Address Book" select "Enable (Primary)" from the pull down menu and "Save" This MFD is now the primary device and all secondary MFD's will synchronise their Address Book from this source

TopAccess User Name: admin Logout

**Shared Setting** Save Cancel

**Shared Setting**

Shared Address Book: Enable (Primary) ▼

Connection Timeout (Primary MFP - Secondary MFP)(1-180):  Seconds

Device | Job Status | Logs | Registration | **-Address Book** | Counter | User Management | Administration

- On the Primary MFD under "Shared Address Book" select "Enable (Primary)" from the pull down menu and "Save"
- In the same area as your Primary Shared on your 2<sup>nd</sup> MFD, Enable (Secondary) then save

TopAccess

**Shared Setting**

**Shared Setting**

Shared Address Book: Enable (Secondary) ▼

Connection Timeout (Primary MFP - Secondary MFP)(1-180):  Seconds

Device | Job Status | Logs | Registration | **-Address Book** | Counter | User Management | Administration

- Under the "Primary MFP Setting" add the IP Address for the Secondary MFD

TopAccess

**Shared Setting**

**Shared Setting**

Shared Address Book: Enable (Primary) ▼

Connection Timeout (Primary MFP - Secondary MFP)(1-180):  Seconds

**Primary MFP Setting**

Registration of Secondary MFP

Add Delete Sync All

Server Address	TopAccess	Sync	Last Update

Device | Job Status | Logs | Registration | **-Address Book** | Counter | User Management | Administration | My Account

7. Then click on "Sync All". This will put a tick next to Network address of the device you are syncing with

**Shared Setting**

Shared Address Book: Enable (Primary) ▼

Connection Timeout (Primary MFP - Secondary MFP)(1-180): 30 Seconds

**Primary MFP Setting**

Registration of Secondary MFP

Add Delete **Sync All**

	Server Address	TopAccess	Sync	Last Update
<input checked="" type="checkbox"/>	10.61.240.90/	TopAccess	Sync NG	

8. If you look at Address Books now, they should be identical across both machines. Ensure you have "All Groups" selected in the Group area. Note: you can only add and delete email addresses from the primary address book

## Primary Address Book

**Contacts**

Add Address Search

Group: **All Groups** ▼

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▲ ID	Name	Email Address	Favorite	Fax Number	Favorite
1	Jack Black	JB@toshiba-tap.com	✓		
2	Billy Eliot	BE@toshiba-tap.com	✓		

## Secondary Address Book

**Contacts**

Add Address Search

Group: **All Groups** ▼

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▲ ID	Name	Email Address	Favorite	Fax Number	Favorite
1	Jack Black	JB@toshiba-tap.com	✓		
2	Billy Eliot	BE@toshiba-tap.com	✓		

## MFD Control Panel

Address Book

Destination 0000

TO CC BCC

0001

Jack Black

0002

Billy Eliot

Clear All Dest.

<

♥

All

ABC

DEF

GHI

JKL

M

>

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