### **TOSHIBA**

Leading Innovation >>>

# KOCO APPLICATION

## For Microsoft SharePoint

- Upload scanned documents directly to your Microsoft SharePoint on premise site at the MFP
- Scan to industry standard documents formats including searchable and editable types
- Conveniently print documents stored in your Microsoft SharePoint on premise site at the MFP panel
- > Familiar tablet style interface requires virtually zero training to use
- Minimal IT support with embedded on-board processing
- No limit on the number of users or OCR scans



# CONVENIENT & EASY-TO-USE

What is Kodo Application for Microsoft SharePoint?

A safe and convenient embedded application that connects users to their SharePoint on premise site, directly from the Toshiba MFP touch panel.

Offers a central information repository for users to directly to Microsoft SharePoint via Toshiba's e-STUDIO MFPs.

- Store and print documents in folders
- Auto create folders for easy identification by user
- Browse or directly link to SharePoint subsites at the MFP panel
- Supports mandatory entry of SharePoint document library metadata right at the MFP panel



# SCAN & PRINT MOBILE DOCUMENTS

#### **SCANNING MADE EASY**

To Scan a document to your SharePoint on premise site, simply select the document type, folder then scan. Also supports mandatory SharePoint document library metadata entry.



#### **FLEXIBLE SCAN SETTINGS**

Conveniently, you can modify scan settings directly from the tablet-like touch screen then mix scanning between the document feeder and glass, as required.



#### **SCAN SETTINGS AVAILABLE**

File formats	Standard: TIFF. JPEG, PDF, PDF/A Optional: Searchable PDF, Searchable PDF/A, Editable DOC
Colour modes	Auto Colour, Full Colour, Grey Scale, Black.
Resolution (dpi)	100, 150, 200, 300, 400, 600.
Original mode	Text, Text/Photo, Photo.
Rotation (deg)	0, 90, 180, 270.
File name	Auto, freetext.
File size	Max 64MByte.

#### **REQUIREMENTS**

Toshiba e-STUDIO Multi-Function Printer (MFP) with e-BRIDGE Next architecture.

Microsoft SharePoint 2017 on premise.

#### **OPTIONS**

Embedded OCR for searchable or editable scan file formats.

#### **INCREASE ACCURACY**

To reduce errors and save time, preview your jobs on the screen and auto correct document orientation, if required, before sending to SharePoint.



#### **REMOTE PRINTING**

To print a document from your SharePoint on premise site, simply select the document, check desired print settings and finishing options, then print.



#### **PRINT SETTINGS AVAILABLE**

File formats SharePoint	JPEG, PDF.
Sets	1-999.
Colour/Toner Mode	Auto Colour, Full Colour, Black, Erasable Blue.
2 - Sided	1-sided, Book, Tablet.
Staple	Upper Left, Upper Right.
Hole Punch	Middle Left, Centre Top.

Note: Scan and print settings available vary according to MFP model and configuration.



Call Toshiba for more information 1300 794 202 www.toshiba-business.com.au