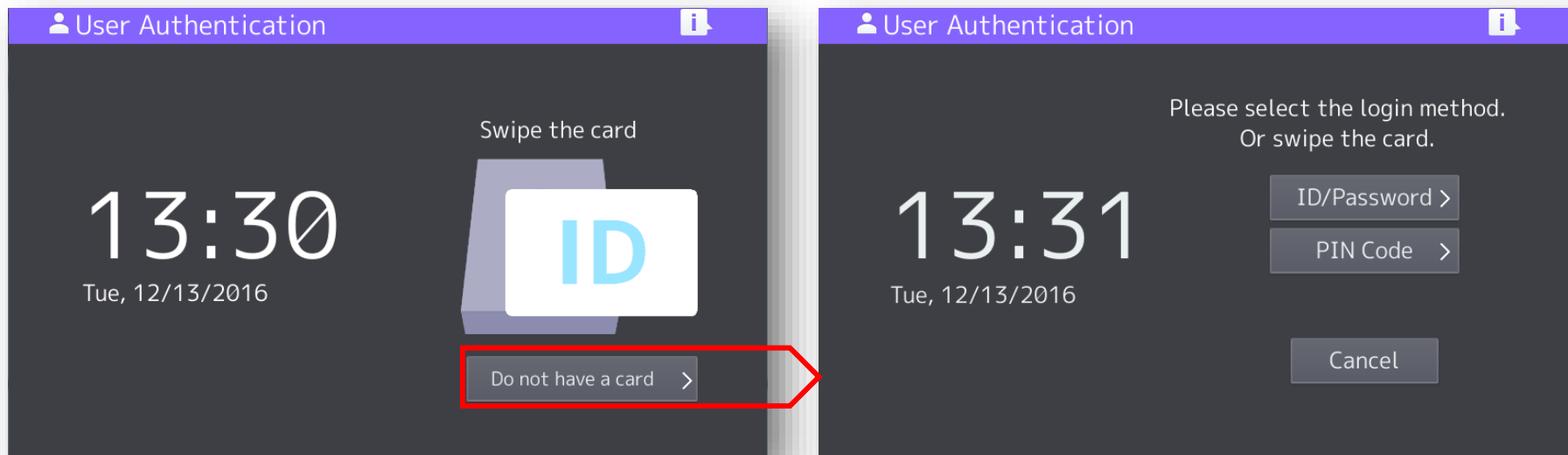# TOSHIBA MFP panel user experience - Kodo Application for HPE Content Manager

User Authentication is available for securing access to your Toshiba MFP

- Card Authentication (optional readers RFID Contactless, Barcode or Magnetic Stripe)
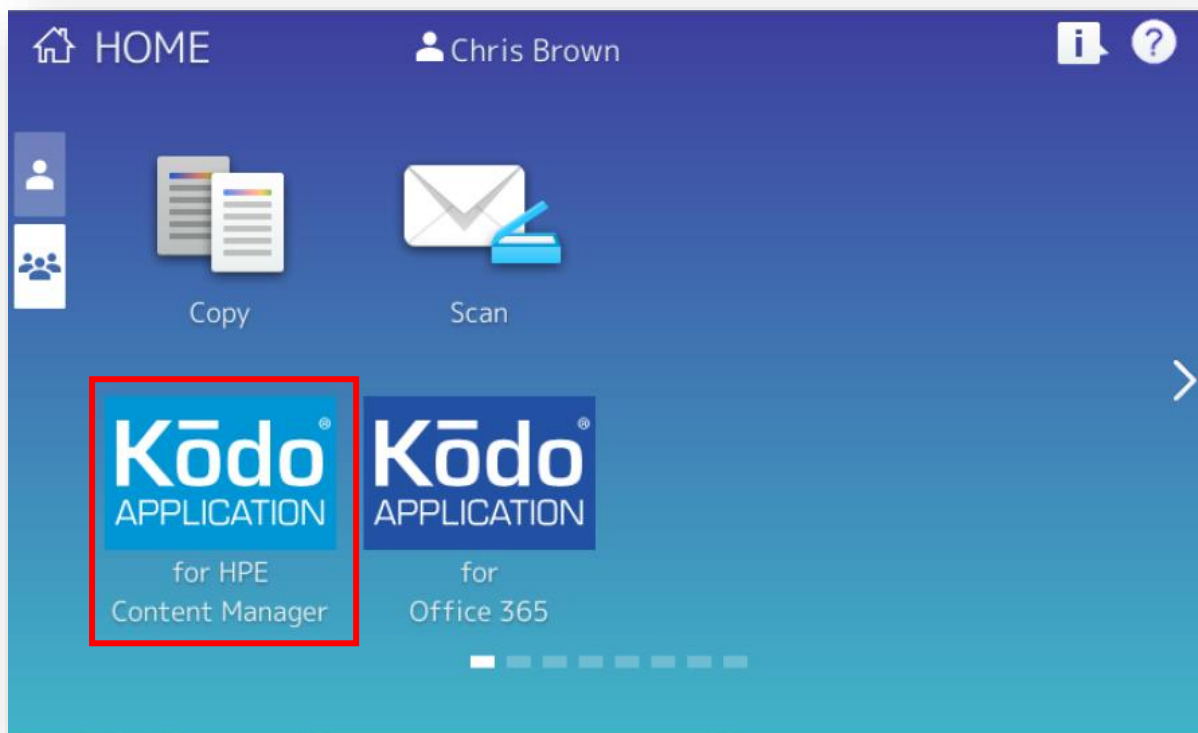- User name/password
- Pin Code

Note! if authentication is not enabled these screens will not be presented to the user

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Launching the application

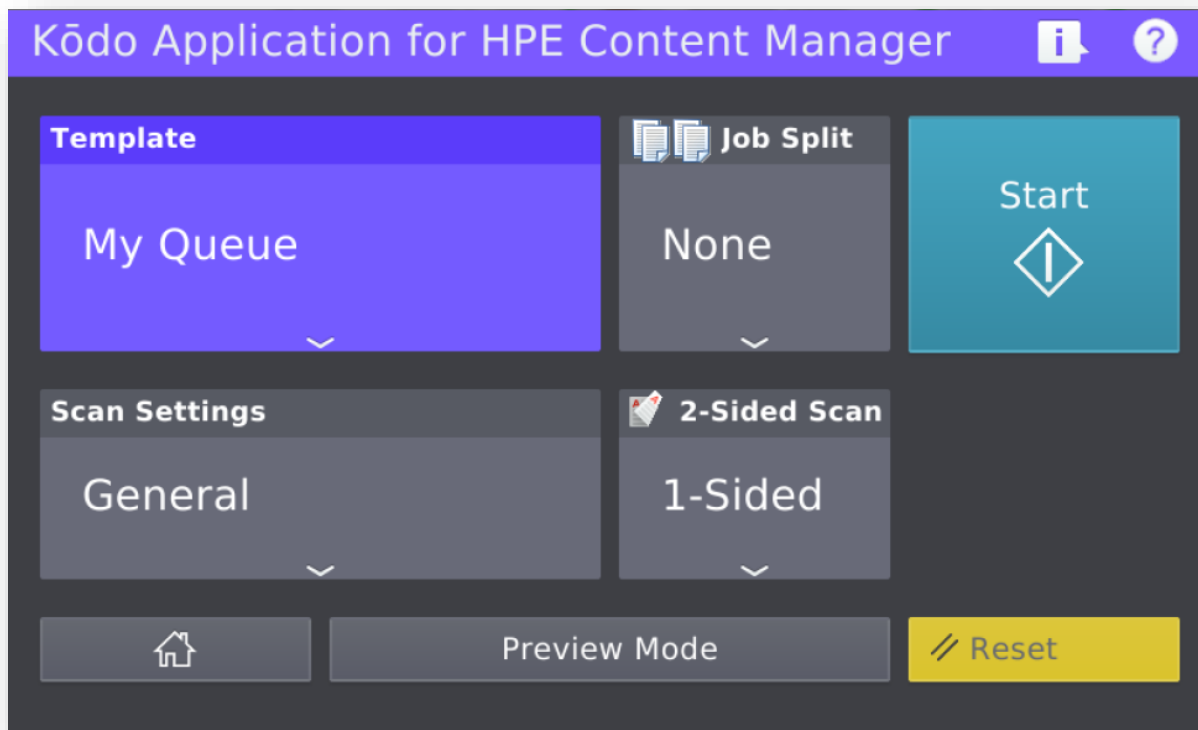- Simply touch the application icon to launch

Note! Content, design and layout of the landing page is customisable to suit your requirements

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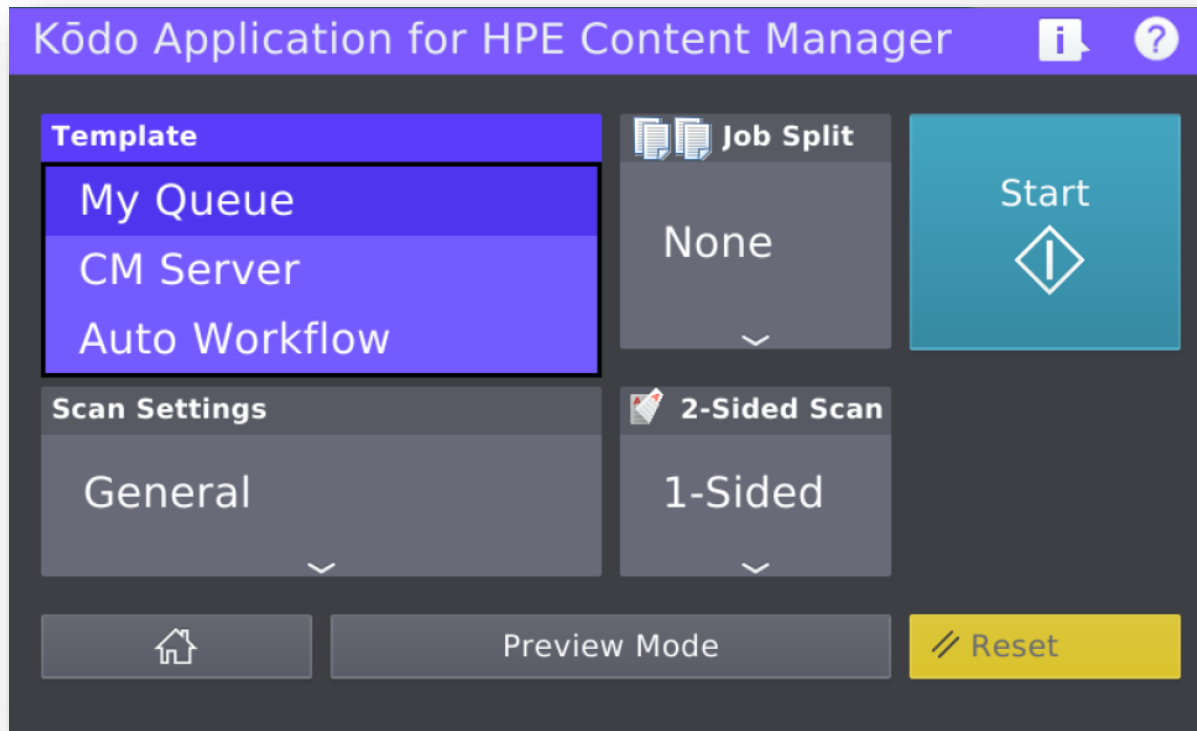
Using the application

- The application improves productivity by remembering each users last job settings (with authentication enabled)
- Simply load your documents in the document feeder or platen and touch START

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Template function of the application

- Easy to use one touch workflows are pre-defined to suit your organisation

My Queue
sends documents to your network drive for import into HPE Content Manager/ Record Manager and with authentication enabled documents are separated automatically into individual user folders for easier identification

CM Server
sends documents directly to your HPE Content Manager or Records Manager server

Auto Workflow
automatically identifies what workflow to apply to individual document sets within a batch using the barcode/QR code in your document

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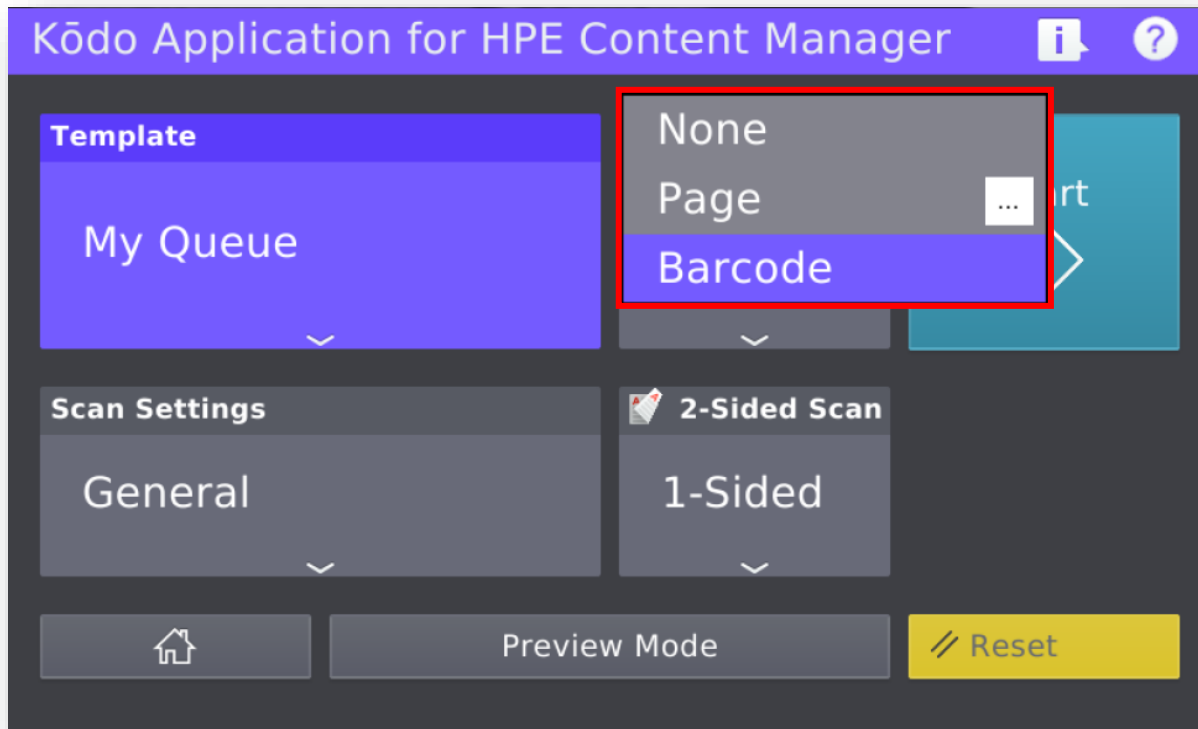
Data entry at the panel

- Workflows can be defined with customisable data entry fields to suit your organisation

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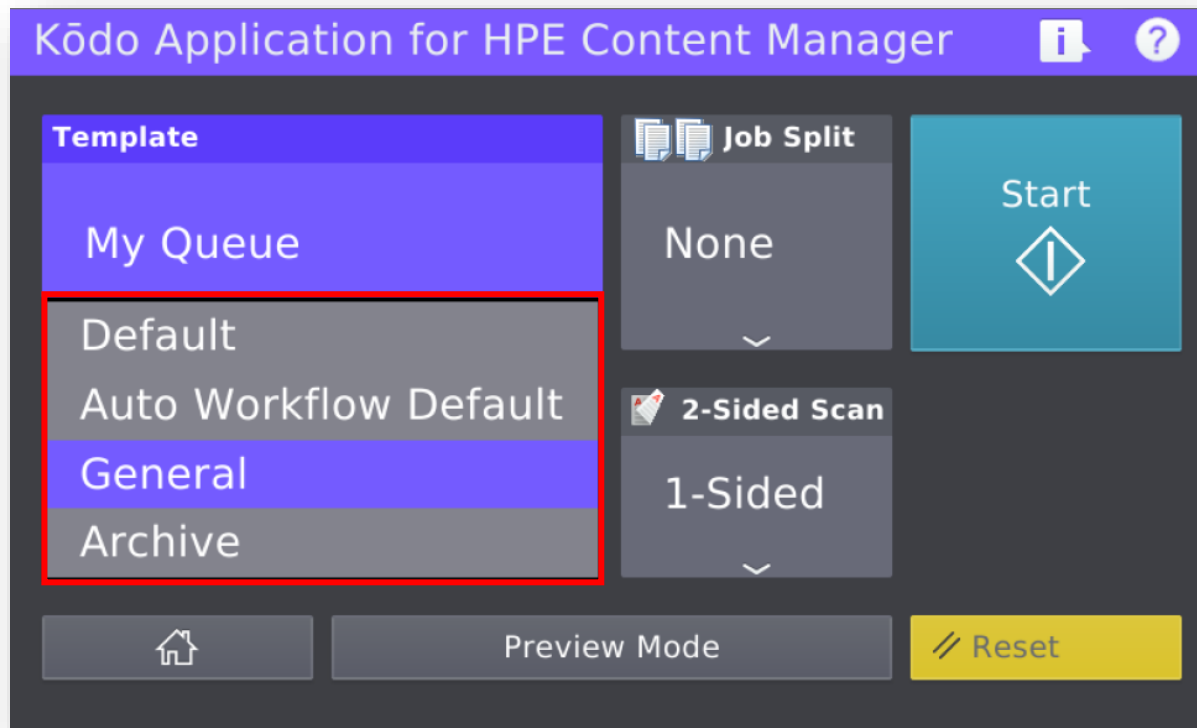**Job Split function of the application**

- Large batch scanning couldn't be easier with the Job Split function simply nominate a fixed page interval or mixed page intervals using a barcode separator page

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Scan Settings

- Scan setting profiles are pre-defined to suit your organisational requirements and simple to select

Name
Scan setting profiles can be named to suit your organisation

File formats
TIFF, JPEG, PDF, PDF/A, Searchable PDF, Searchable PDF/A

Colour Modes
Auto Colour, Full Colour, Greyscale, Black

Resolution (dpi)
100, 200, 300, 400, 600

Original Size
Auto, Mixed, A3, A4, B4, B5, A5-R, A6-R

Omit Blank Page
With detection threshold settings

Auto orientation
corrects orientation of scanned pages

Image correction
Deskew, Alignment, Outside erase

ICC Colour Profile embedded
PDF, PDF/A, Searchable PDF, Searchable PDF/A
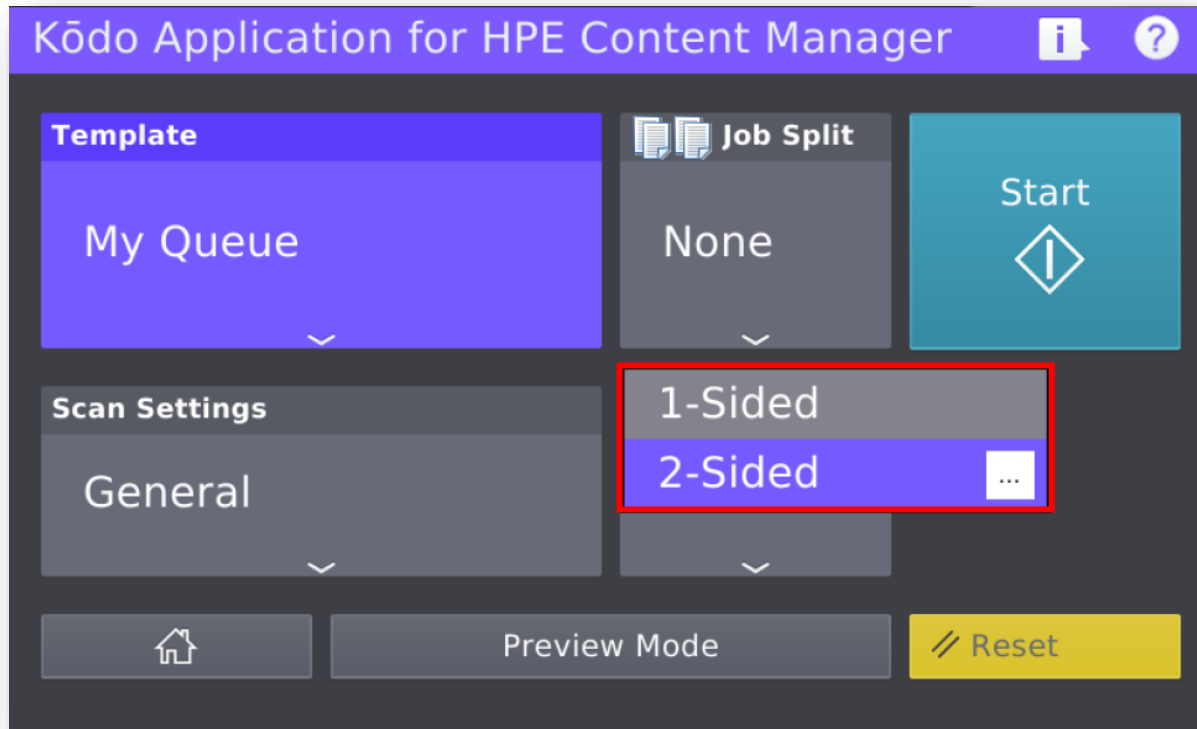
Original Type
Text, Text/Photo, Photo

File Name Prefix
Definable + date/time stamp

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2-Sided Scan

- Select 1-Sided or 2-Sided scanning of your originals with options for portrait/landscape and image direction
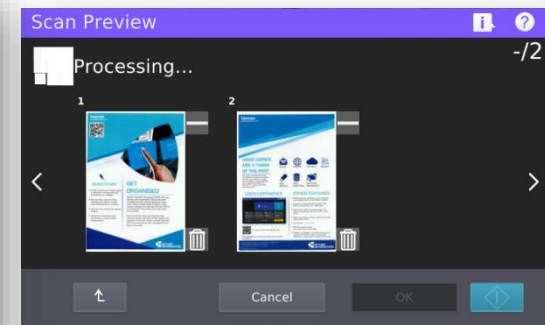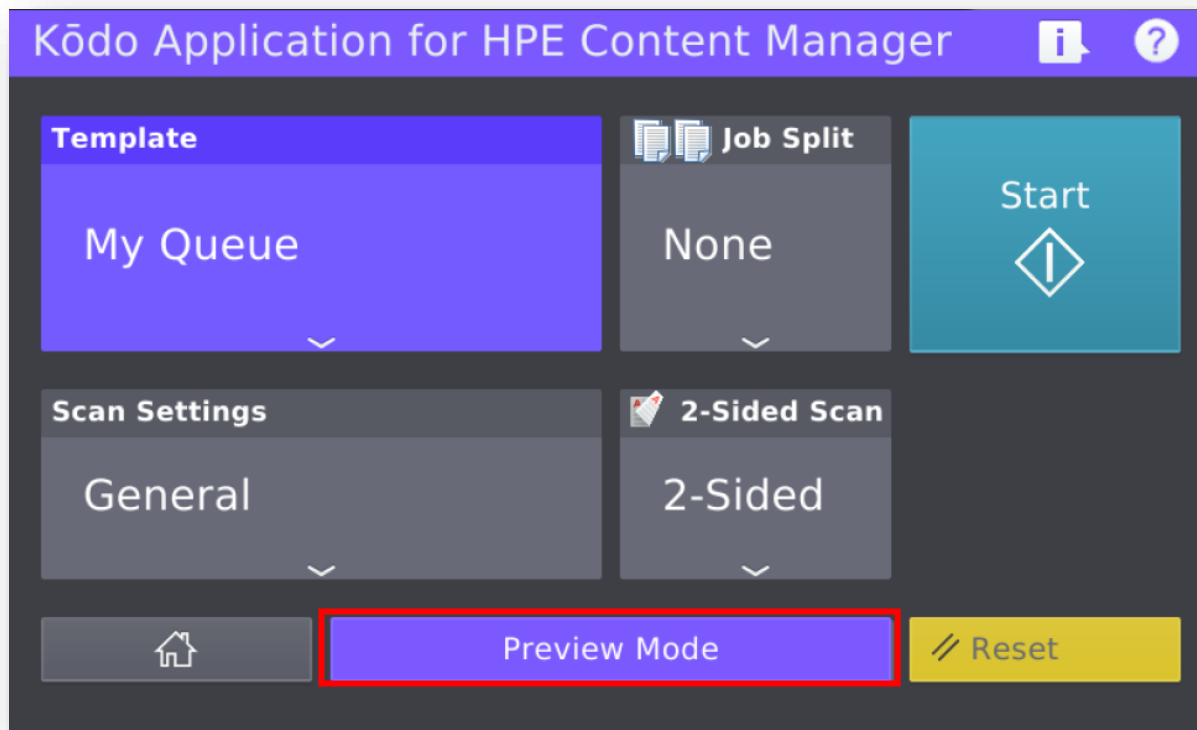
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Scan Preview

Ensure the integrity of your documents at the point of scan with on-screen verification of page count and thumbnail preview with pinch/zoom, delete and re-scan/add more.

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Job Status

View the status of your job at the MFP panel with detailed logging of each stage.
The built-in job queue managed job/s from multiple users in the background freeing up your staff to move onto their next task. Processing is performed in the background so the user can simply scan and walk away with their documents whilst the app processes their job.