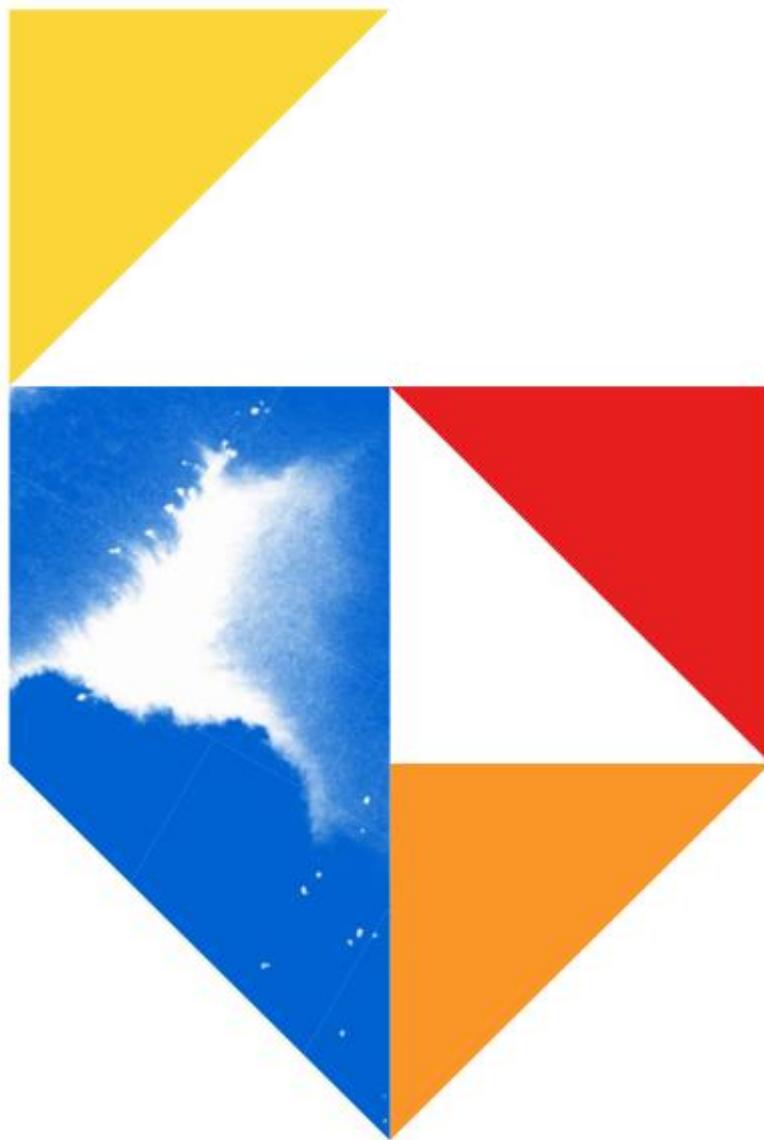




TOSHIBA

PRINTER / MFD REMOTE SETUP

Setup Gmail Account for Scanning



Scan to eMail using Gmail

This guide was created to assist remote users working from home, in the setup of their Printer or MFD

All guides were created using Windows 10

This document covers the following models

e-BRIDGE Next Series 2
Colour
<ul style="list-style-type: none"> - e-STUDIO 2010AC - e-STUDIO 2515AC / 3015AC / 3515AC / 4515AC / 5015AC - e-STUDIO 5516AC / 6516AC / 7516AC
Monochrome
<ul style="list-style-type: none"> - e-STUDIO 2518A - e-STUDIO 5518A / 7518A / 8518A
e-BRIDGE Next Series 1
Colour
<ul style="list-style-type: none"> - e-STUDIO 2000AC - e-STUDIO 2505AC / 3005AC / 3505AC / 4505AC / 5005AC - e-STUDIO 2508A e-STUDIO5506AC / 6506AC / 7506AC
Monochrome
<ul style="list-style-type: none"> - e-STUDIO 2508A / 3508A / 4508A - e-STUDIO 3508LP / 4508LP - e-STUDIO 5508A / 7508A / 8508A
e-BRIDGE X Series 2
Colour
<ul style="list-style-type: none"> - e-STUDIO 2051C / 2050C / 2550C - e-STUDIO 2555C / 3055C / 3555C / 4555C / 5055C - e-STUDIO 5560C / 6560C / 6570C - e-STUDIO 347CS / 347CSL / 407CS
Monochrome
<ul style="list-style-type: none"> - e-STUDIO 257 / 357 / 457 - e-STUDIO 557 / 657 / 757 / 857 - e-STUDIO 307LP - e-STUDIO 477SL / 477S / 527S

e-BRIDGE X Series 1
Colour
- e-STUDIO 2040C / 2540C / 3040C / 3540C / 4540C
- e-STUDIO 5540C / 6540C / 6550C
Monochrome
- e-STUDIO 256 / 306 / 356 / 456
- e-STUDIO 556 / 656 / 756 / 856
- e-STUDIO 306LP
Desktop A4 Series 2
Colour
- e-STUDIO 338CS / 388CS / 388CP / 389CS
- e-STUDIO 479CS
Monochrome
- e-STUDIO 408P / 408S / 408P / 448S
- e-STUDIO 478S / 478P / 528P
Desktop A4 Series 1
Colour
- e-STUDIO 305CS / 385S / 305CP / 306CS
Monochrome
- e-STUDIO 385P / 470P / 520P / 525P / 425S
Other Series
Mono
- e-STUDIO 2309A / e-STUDIO 2822 AF

Creating a Gmail account

Navigate to <http://mail.google.com> and click on “Create An Account”

1. Complete the form and click “Next”

Google

Create your Google Account

to continue to Gmail

First name Last name

Username @gmail.com

You can use letters, numbers & periods

Password Confirm

Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#) **Next**

One account. All of Google working for you.

2. Complete the form and click “Next”

Google

EID, welcome to Google

DSF.Test.User@gmail.com

Phone number (optional)

We'll use your number for account security. It won't be visible to others.

Recovery email address (optional) mobileprint.dsf@gmail.com

We'll use it to keep your account secure

Month: July Day: 01 Year: 1978

Your birthday

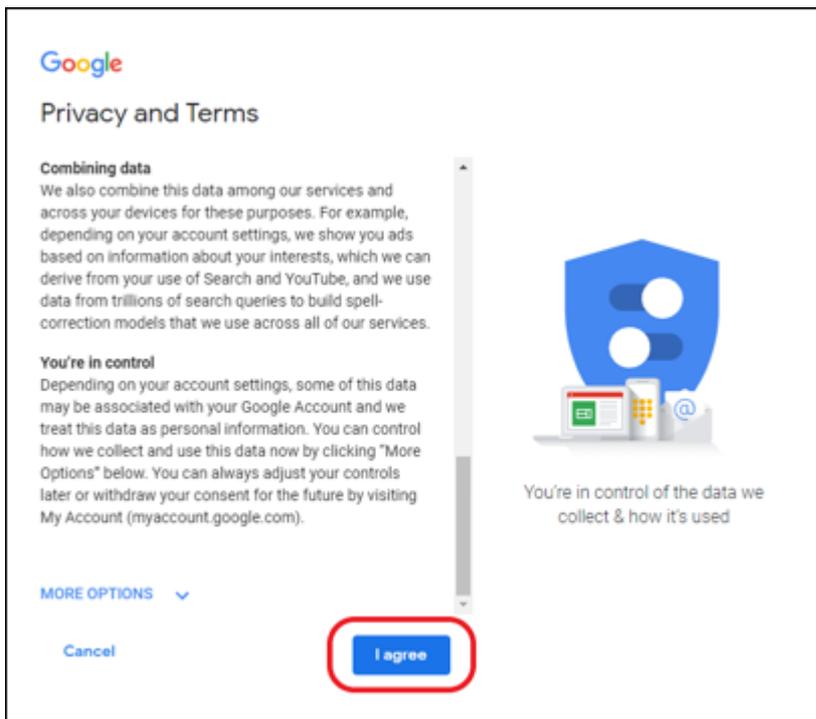
Gender: Rather not say

Why we ask for [this information](#)

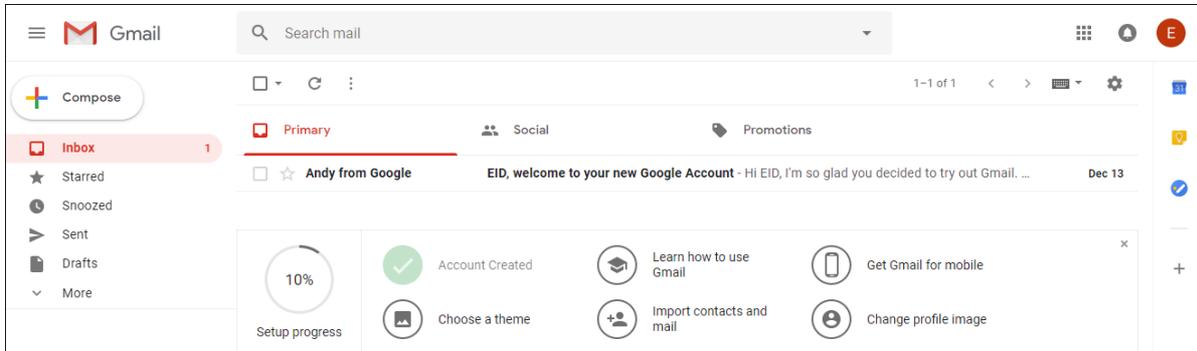
[Back](#) **Next**

Your personal info is private & safe

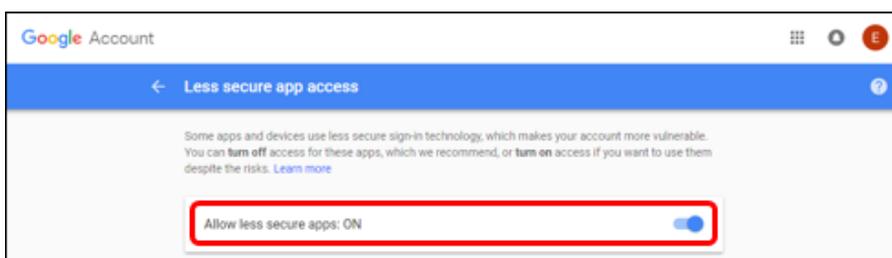
3. Read through Privacy and Terms and click **“I agree”**



4. Click next to continue and you will be automatically logged into your new Gmail account



5. Navigate to <https://www.google.com/settings/security/lesssecureapps> and enable **“Allow less secure apps”**



6. Leave the account window open, as your first scan may create a “was this your login” email you will have to reply yes to.

Scan to Email MFD A4 Desktop settings

1. First log into your MFD with the IP address you gave it previously – 192.168.0.150



2. From the menu on the left choose “E-mail“



3. Next you need to input the following
 - a. Primary **Gmail Gateway** and **Port 587**
 - b. Input the **Reply address** you created in Gmail and use **SSL/TLS to Negotiate**
 - c. **User / Device** initiated email set to use SMTP Credentials
 - d. Input the **account** and **password** created in your Gmail account
 - e. Click “**Save**”

E-mail

E-mail Setup

Primary SMTP Gateway Required.

Primary SMTP Gateway Port Range: 1-65535. Default = 25.

Secondary SMTP Gateway

Secondary SMTP Gateway Port Range: 1-65535. Default = 25.

SMTP Timeout Range: 5-30 seconds

Reply Address

Always use SMTP default Reply Address

Use SSL/TLS

Require Trusted Certificate

SMTP Server Authentication

Device-Initiated E-mail E-Mail Alerts, Fax Forwarding, etc.

User-Initiated E-mail

Use Active Directory Device Credentials

Device Userid

Device Password

Kerberos 5 REALM Required for some Authentication Types.

NTLM Domain Required for NTLM Authentication.

Disable "SMTP server not set up" error

4. You need to input the DNS entries for the Gmail mail server. To get there click on **“Network/Ports”** on the left side menu
5. Set the backup DNS setting is 8.8.8.8
6. Scroll to the bottom of the page and click **“Save”**

The screenshot shows the 'Network/Ports' configuration page of a Toshiba printer. The left sidebar contains a menu with 'Network/Ports' highlighted in red. The main content area is divided into sections: 'IPv4' (10.61.240.32), 'All IPv6 Addresses' (fe80::221:b7ff:fe07:d63a), 'Reset Print Server' (Start button), 'Network Job Timeout' (90 seconds), 'Banner Page' (checkbox), 'Scan to PC Port Range' (9751:12000), 'Enable Network Connections' (checked), and 'Enable LLDP' (checkbox). Below these are expandable sections for 'AirPrint', 'Ethernet', and 'TCP/IP'. The 'TCP/IP' section includes 'Set Hostname' (ET0021B707D63A), 'Domain Name' (DSF.local), 'Allow DHCP/BOOTP to update NTP server' (checked), 'Zero Configuration Name' (TOSHIBA e-STUDIO408S), 'Enable Auto IP' (checked), 'DNS Server Address' (192.168.0.1), and 'Backup DNS Server Address' (8.8.8.8, highlighted in red). 'Save' and 'Reset' buttons are at the bottom.

7. Next send an email from the MFD as you normally would. Check your Gmail accounts in box. Answer yes to the question asking if you recently used the account. It will note your location.
8. You should now be able to scan successfully via your Gmail account.

Scan to Email MFD A3 settings

From TopAccess

1. Navigate to TopAccess and login as admin (Username: **admin** / Password: **123456**)
2. Go to **“Administration”, “Setup”** and **“Email”**

The screenshot shows the TopAccess web interface. The browser address bar displays '192.168.0.150/?MAIN=TOPACCESS'. The navigation menu includes 'Device', 'Job Status', 'Logs', 'Registration', 'Counter', 'User Management', and 'Administration'. Under 'Administration', the 'Setup' sub-menu is active, with 'Email' selected. The 'Email Setting' section includes 'Network Setting', 'SMTP Client', and 'POP3 Client', each with a 'Settings' button. The 'General Setting' section contains:

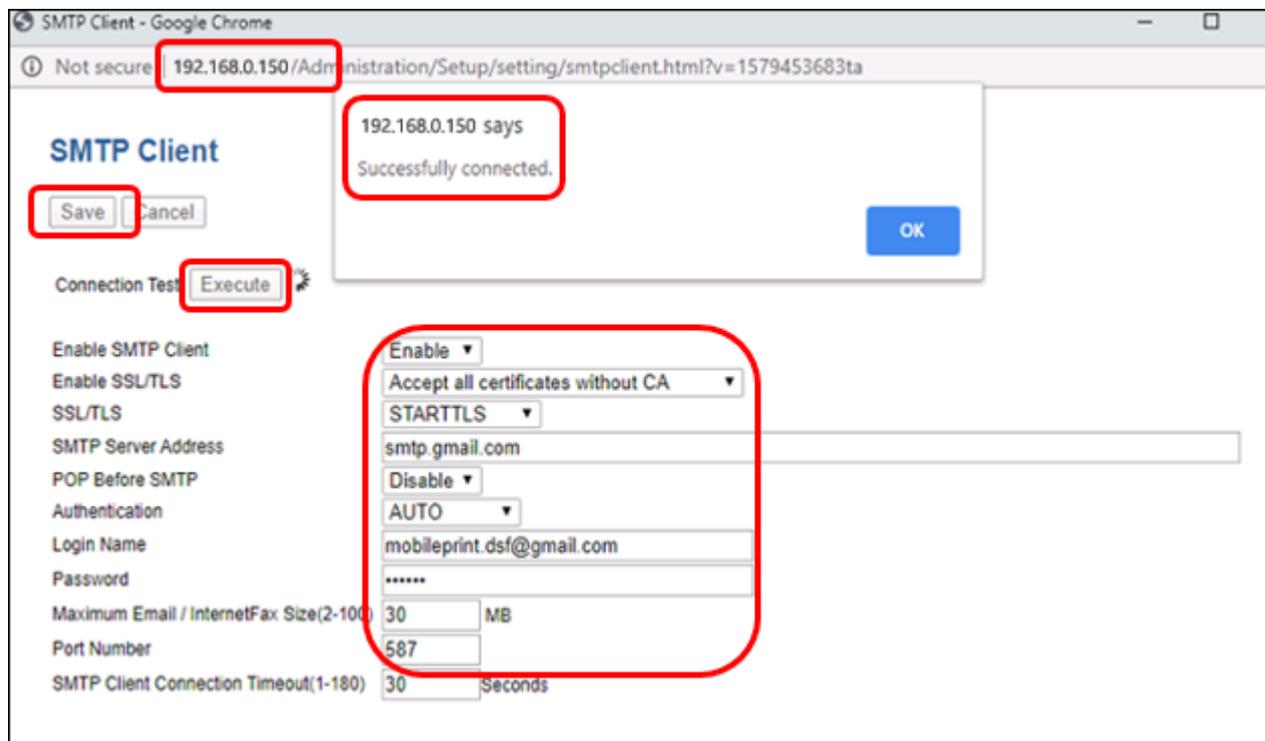
- From Address: mobileprint.dsf@gmail.com
- From Name: es5015AC
- Message Header (Inbound FAX Routing): Received from: (Sender's TSI)

 'Save' and 'Cancel' buttons are located at the top left of the settings area.

3. Under **General Setting**, fill in the **From Address** and **From Name**, making sure that you enter in your Google email address in the **From Address** (Note: The email address entered in the **From Address** field must be an **active and working email address**) click **“Save”**
4. Add Gmail DNS entry of 8.8.8.8 to the Network settings area, click **“Save”**

The screenshot shows the DNS settings page. The 'Enable DNS' dropdown is set to 'Enable'. The 'Primary DNS Server Address' is set to 192.168.0.1 and the 'Secondary DNS Server Address' is set to 8.8.8.8. A red box highlights the 'Enable' dropdown and the IP address input fields.

1. Navigate to TopAccess and login as admin (Username: **admin** / Password: **123456**)
2. Go to “**Administration**”, “**Setup**” and “**Email**”
3. Next we need to add the SMTP Client details. Click on the “**SMTP Client button**”
4. Add “**SMTP server address**”
5. Add your “**Login Name**” and “**Password**” created in Gmail as below
6. Change the port to “**587**”
7. Click “**Execute**” then “**Save**” the settings. If all is fine, you should get Successfully Connected



Note: The use of a Gmail account negates the need to have any I.T intervention.